



**DEPARTMENT OF THE ARMY**  
**ARMY MOUNTAIN WARFARE SCHOOL**  
**100 LEWIS CHAPEL RD**  
**JERICO, VT 05465**

NGVT-MWS-T

12 June 2025

**MEMORANDUM FOR RECORD**

**SUBJECT: Advanced Military Mountaineer Course (Summer) Welcome Letter**

1. Congratulations for being selected to attend a course at the US Army Mountain Warfare School (AMWS). This welcome letter provides course instructions and outlines the expectations for your associated course. All the AMWS courses are both physically and mentally demanding; you must be prepared to carry a rucksack in mountainous terrain for extended periods of time. Additionally, the course POIs include technical skills which require thorough practice and study to successfully complete the course. Over the years, it's been demonstrated that students arriving in good physical condition and already being familiar with the mountaineering knots leads to a graduation rate that far exceeds their peers. To assist in your preparation, the AMWS has posted YouTube videos to assist in your self-study prior to attendance: (<https://youtu.be/2s3W74lcFno>). In addition to physical preparation and technical skill familiarization, students must arrive with a "can do" and "never quit" mentality. We look forward to seeing you on graduation day. **HIGHER! FOLLOW ME!**

**2. IN PROCESSING / REPORT LOCATION & TIME:**

a. Report to the Army Mountain Warfare School, 100 Lewis Chapel Road, Camp Ethan Allen Jericho, Vermont 05465.

b. In-processing with the AMWS Operations Section commences at 1200hrs on **Day Month Year**. Students that are flying will select Burlington International Airport (BTV) as their destination airport. Transportation from the airport to the AMWS is provided from 1200-1700hrs on in-processing day. The vehicle is typically a GSA van that arrives outside of baggage claim.

c. If you CANNOT report by 1700hrs, you must call and make arrangements with the AMWS at (802) 899-7202/7203/7205. If you DO NOT make arrangements, you risk losing your reservation. If you arrange to arrive after 1700hrs, you must be physically at the AMWS by 2359hrs on in-processing day. A statement of non-availability can be provided if upon request to accommodate your travel arrangements.

**3. REPORT / TRAINING UNIFORM:** Students can report in either OCP uniform or civilian clothes. Training will be conducted in your duty uniform. Rank and name tape at a minimum. All uniformed service students must have a valid common access card (CAC) with an active/current pin for the duration of the course.

**4. IN PROCESSING PAPERWORK:** You are given 72 hours from the report date to produce any missing in-processing documentation. Failure to provide documentation will result in release from the course. You are responsible for ensuring you meet all course prerequisites. You are responsible to meet additional standards outlined in AR 40-501, DA PAM 611-21 and AR 600-9.

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Required Documents:

- (ALL) One (1) copy of approved DTS Authorization
- (ARNG, USAR, ROTC) One (1) copy of Military Duty Orders
- (Active Duty and USAR) TRADOC Unit Pre-Execution Checklist (350-18-2-R-E)
- (ARNG) Confirm the PRCL NLT 72 hours prior to the start of the course or ATRRS will automatically drop you from the course.
- One (1) copy of SQI "E" orders or BMMC DA Form 1059 authorizing SQI"E". NOTE: All Soldiers prior to 01JAN2009 were required to attend both phases (winter and summer) of the BMMC to be awarded SQI"E".

\*\* Students must arrive to training with a working Common Access Card linked to a valid .mil email address. Otherwise, students will be unable to sign DA 1059s, will not receive graduation credit.

5. OUT-PROCESSING: Soldiers will out-process through the AMWS Operations Section prior to departure, regardless of status.

6. GRADUATION: Graduation certificate and DA Form 1059 are issued upon graduation. All Army Soldiers will have their 1059s completed in the U.S. Army Evaluation Entry System (EES). Other DOD members will be issued a graduation certificate and Rams Head Device Orders. Transportation is provided from the AMWS to the airport. Return flights will be scheduled after 1600hrs on graduation day.

7. RELEASES PRIOR TO COURSE COMPLETION: You may be released for any of the following:

- Disciplinary reasons
- Lack of motivation
- Academic deficiency/lack of progress
- Other valid reasons such as family illness or death
- Missing a total of four hours of academic training
- Major safety violation

8. ATTENDANCE: Soldiers who miss more than four (4) Program of Instruction (POI) required academic hours, continuous or cumulative, will be released from the course.

9. BARRACKS: Barracks are not available before the report date or after graduation. A statement of non-availability will be provided upon request. All Soldiers will stay in the provided government quarters at no cost during the course.

ADVANCED MILITARY MOUNTAINEER COURSES are NOT LOCK DOWN COURSES and Soldiers may leave post.

Off-Site Training: There is a 3-day (2-night) period when military quarters/rations are not available during off-site training. A Statement of Non-Availability will be issued by the Army Mountain Warfare School for those dates.

The TDY locations for the Advance Military Mountaineer Course (Summer) are:

TDY Location #1: Camp Ethan Allen, VT (DD Month Year to DD Month Year)

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TDY Location #2: Lincoln, NH (DD Month Year to DD Month Year)  
TDY Location #3: Camp Ethan Allen, VT (DD Month Year to DD Month Year)

AMWS will make reservations at the most cost-effective lodging in that area. AMWS will provide transportation to that area. Soldiers should arrive with sufficient funds and/or government credit card for these reimbursable expenses.

10. BARRACK NOTES: Fraternization is grounds for immediate dismissal. Male barracks are OFF LIMITS to all female personnel, military or civilian. Female barracks are OFF LIMITS to male personnel, military or civilian. Cadre/Staff barracks are OFF LIMITS to all students.

11. MEALS: Meals are not available before or after scheduled course dates. Meals are provided for all courses during the class and Soldiers will utilize the rations provided. The only exception is for the Summer Advanced Military Mountaineering Course during the off-post training.

12. RENTAL VEHICLE/SHUTTLE SERVICE: You do not need a rental vehicle during these courses. AMWS provides shuttle service to and from the airport.

13. TRAVEL: Schedule ALL RETURN FLIGHTS after 1600 hours on the day of graduation.

a. AIRPORT: Fly to and from the BURLINGTON INTERNATIONAL AIRPORT (BTV) in Burlington, Vermont.

b. POV: Park in the designated student parking lot. POVs must meet registration and insurance requirements.

14. RELIGIOUS SERVICES: Not available.

15. SICK CALL: See training schedule for guidance upon arrival.

16. SUPPLY: Open IAW posted training schedule and will only issue supplemental items.

17. PHYSICAL REQUIREMENTS / PROFILE / PREPARATION:

- a. You are required to complete all physical fitness requirements to graduate. The inability to complete the movements to, from or during training will result in dismissal from the course. All courses are demanding and will require a concentrated effort. You should develop a physical training program that will prepare you to carry a 45-to-65-pound rucksack, five to eight kilometers daily in mountainous terrain under any environmental condition. All courses are oriented toward field training. Knowledge and experience in map reading and land navigation is essential.
- b. AMMC students will be evaluated on their ability to tie all testable knots to the same standard as the BMMC knot test. Students who are unable to demonstrate proficiency on Day 1 (Sunday) will be dropped from the course.

18. MAIL: SOLDIERS NAME, Army Mountain Warfare School 100 Lewis Chapel Road Jericho, VT 05465. Mail to Ethan Allen Firing Range is sporadic and students only should have mail sent in emergencies. Do not mail packages later than the second Tuesday of the course.

19. **PERSONAL CONDUCT / APPEARANCE:** Soldiers will conduct themselves in a professional manner at all times and will conform to AR 670-1.
20. **DRUGS AND ALCOHOL** IAW local post policy; Soldiers are prohibited from consuming alcohol on Ethan Allen Firing Range.
21. **WEAPONS AND PROHIBITED ITEMS POLICY:** All items prohibited by federal and state laws are prohibited. The Soldier possessing contraband will be subject to appropriate legal action and/or UCMJ action. Personal firearms or weapons of any type are prohibited.
22. **TRAINING SCHEDULE / INDIVIDUAL STUDENT EVALUATION PLAN:** Posted on the student bulletin board.
23. **SAFETY:** Every Soldier is responsible for safety conscious habits and complying with safety policies.
24. **BARBERSHOP:** No barbershop on post. Students should arrive conforming to AR 670-1 standards.
25. **AAFES FACILITIES:** No AAFES facilities or a commissary on post. Students should arrive with essentials, supplements, and snacks to last the duration of their course without access to facilities.
26. **TELEPHONES:** Government phones are for military use only. Cellphone reception is very unreliable.
27. **COMPUTER/INTERNET ACCESS:** DOD Computers are available for official government business. There is no paid internet available.
28. **FITNESS CENTER:** See training schedule for guidance upon arrival.
29. **LAUNDRY:** Self-serve free laundry available. Students must provide their own detergent.
30. **LINEN:** (2) sheets, (1) pillow, (1) pillowcase and (1) wool blanket are issued.
31. **CONTACTS:**  
    OPERATIONS: (802) 899-7202/7203  
    American Red Cross (888) 737-4306 / Toll Free (802) 660-9130 - VT
32. **REQUIRED EQUIPMENT:** See below for required course equipment:

Advanced Military Mountaineer Course (Summer) Required Packing List

ITEM	QTY	UNIT
<b>CLOTHING ITEMS</b>		
CAP, FLEECE	1	EA
CAP, ACU/OCF	1	EA
GLOVES (LEATHER PALM)	1	PR
ECWCS LAYER 3 FLEECE JACKET	1	EA
ECWCS LAYER 6 WET WEATHER TOP	1	EA

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ECWCS LAYER 6 WET WEATHER BOTTOM	1	EA
COAT, ACU/OCP	3	EA
TROUSERS, ACU/OCP	3	EA
T-SHIRT, SHORT SLEEVE TAN/COYOTE BROWN	3	EA
BELT, TAN	1	EA
SOCKS, CUSHION SOLE (WOOL BLEND)	6	PR
BOOTS, UNIT ISSUED OR HOT WEATHER DESERT	2	PR
US ARMY TAPE, NAME TAPE, RANK, UNIT PATCH AND US FLAG	2	SET
IMPROVISED PHYSICAL FITNESS UNIFORM (IPFU) T-SHIRT	1	EA
IPFU SHORTS	1	EA
IPFU JACKET	1	EA
IPFU PANTS	1	EA
SOCKS, WHITE ATHLETIC	1	EA
RUNNING SHOES	1	PR
SNEAKERS OR LIGHT WEIGHT HIKING BOOTS	1	PR
CLIMBING SHOES (BRING PERSONAL OR SIGN OUT FROM SUPPLY)	1	PR
CIVILIAN HIKING/CLIMBING ATTIRE (LIGHT NYLON PANTS AND SHORTS, T-SHIRTS, LIGHT JACKET)	3	SET
CIVILIAN HIKING/CLIMBING ATTIRE (LIGHTWEIGHT RAIN/WIND JACKET)	1	EA
<b>TA-50 FIELD EQUIPMENT</b>		
1 QT CANTEEN OR NALGENE WATER BOTTLE (WIDE MOUTH) W/CARRIER	2	EA
LARGE MOUNTAINEERING PACK (CIVILIAN OR ISSUED) SHOULD BE ABLE TO HOLD 30-40 LITERS AND SHOULD BE COMFORTABLE TO WEAR WHILE CLIMBING ON STEEP TERRAIN. SUBDUED COLORS REQUIRED. <i>AVAILABLE FOR ISSUE FROM SUPPLY.</i>	1	EA
WATERPROOF BAG (CIVILIAN EQUIVALENT ACCEPTABLE)	1	EA
<b>PERSONAL ITEMS</b>		
HEADLAMP OR FLASHLIGHT W/ EXTRA BATTERIES	1	EA
PADLOCK, KEY OR COMBINATION	1	EA
NOTEBOOK W/ PEN AND PENCIL	1	EA
PILLOW	1	EA
SUNGLASSES	1	PR
EYEGASSES (IF REQUIRED)	1	PR
FOOT SUPPORTS (IF REQUIRED)	1	PR
APPROPRIATE CIVILIAN CLOTHING FOR OFF TIME	2	EA
<b>PERSONAL HYGIENE ITEMS</b>		
BATH TOWEL	2	EA
SHOWER SHOES	1	PR
SHAVING/SHOWER KIT	1	EA
FOOT POWDER	1	EA
LAUNDRY DETERGENT	1	EA
LAUNDRY BAG	1	EA
<b>FEMALE PERSONAL HYGIENE ITEMS (HIGHLY RECOMMENDED)</b>		
UNSCENTED FEMININE WIPES/ADDITIONAL BABY WIPES	30	EA
BRA (WHITE, BLACK OR NEUTRAL)	6	EA
FEMALE URINARY DIVERSION DEVICE	1	EA
FEMININE PAD/TAMPONS 3 WEEK SUPPLY	1	EA
BIRTH CONTROL (IF UTILIZED) 3 WEEK SUPPLY	1	EA

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34. The point of contact for this welcome letter is the Army Mountain Warfare School Operations NCOIC, SFC Christopher Wheatley, at 802-899-7202 or christopher.j.wheatley4.mil@army.mil.

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Operations NCOIC